

RECORD OF RESOLUTIONS

Dayton Legal Blank, Inc. Form No. 30045

Resolution No. _____ Passed _____, 20____

CITY OF BELPRE
RESOLUTION NO. 7 (2016-17)

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER
INTO A COMMUNITY HOUSING IMPACT AND
PRESERVATION PROGRAM PARTNER AGREEMENT
WITH THE WASHINGTON COUNTY COMMISSIONERS**

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL
OF THE CITY OF BELPRE, OHIO, THAT:**

SECTION I

The Mayor of the City of Belpre, Ohio, is hereby authorized to enter into a Community Housing Impact And Preservation Program Partner Agreement with the Washington County Commissioners to cover the CHIP program funds awarded from the State of Ohio's CDBG, HOME and OHTF allocations for the period from September 1, 2016, through December 31, 2018. A copy of said Agreement is hereto attached.

SECTION II

This Resolution is hereby declared to be an emergency measure deemed necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that this Agreement needs to be executed by April 1, 2016. Wherefore, this Resolution shall take effect and be in full force from and immediately after its passage by Council and signing by the Mayor.

PASSED: March 28, 2016

[Signature]
PRESIDENT OF COUNCIL

ATTEST: Jessica A. Drake

PRESENTED TO MAYOR: 3/29/16

[Signature]
MAYOR

APPROVED BY MAYOR: 3/29/16

CLERK'S CERTIFICATION OF PUBLICATION

The undersigned Clerk of the Council of the City of Belpre, Ohio, does hereby certify that on March 29, 2016, this Resolution was published by posting a copy of the same at the five public places designated by the City Council in Ordinance No. 18 (2006-07).

March 29, 2016
Date

[Signature]
CLERK

Community Housing Impact & Preservation Program Partner Agreement

Between

The Washington County Commissioners and

The City of Belpre, Ohio

This Agreement is made by and between **The Washington County Commissioners** and **The City of Belpre, Ohio** to designate Washington County, Ohio as the lead project applicant for the 2016 Community Housing Impact and Preservation Program for the period of September 1, 2016 through December 31, 2018. This agreement covers the CHIP program funds awarded from the state of Ohio's CDBG, HOME and OHTF allocations. This agreement remains in effect until the CHIP funds are expended and the funded activities are complete and closed out. Neither party may terminate or withdraw from the partnership agreement while it remains in effect.

Scope of Service Activities

The Washington County Commissioners will be responsible for carrying out the following activities, as a lead agency:

1. Prepare Request for Qualifications and authorize selection of program administrator to prepare the grant application and implement the 2016 Community Housing Impact & Preservation Program if awarded. Provide oversight of the contractor to ensure that all elements of the CHIP program are being implemented according to regulations.
2. Maintain the CHIP program income accounts in accordance with program requirements. Washington County will hold all mortgages initiated under the 2016 CHIP grant and will maintain and redistribute program income as needed.
3. Prepare drawdowns & contractor payments. Receive grant funds and pay contractors for work performed, once approved by the Program Administrator.
4. Instruct the program operator to distribute funds across the partnering jurisdictions as recommended in the planning documentations. Washington County confirms that these funds are flexible and may move across jurisdictions as the need arises.
5. Washington County will be responsible for ensuring that all elements of the grant agreement are carried out prior to closeout. Washington County will assume overall responsibility for the entire 2016 CHIP grant.
6. Retain all records of the 2016 CHIP grant after grant closeout.
7. Utilize the Washington County CHIP Policies and Procedures Manual for the entirety of the 2016 CHIP program.

8. Make the CHIP program records available for review by the City of Belpre, Ohio and the State of Ohio for monitoring purposes.
9. Affirms that Washington County, Ohio is in compliance with Program Policy Notice: OCD 15-01, Responsibility for Grant Administration of Office of Community Development Programs.
10. Washington County will authorize the subcontractor to sign HOME fund agreements on behalf of Washington County and the City of Belpre, Ohio.

The City of Belpre, Ohio will perform the following services:

1. Assist with the marketing and promoting of the 2016 CHIP program to residents of the City of Belpre, Ohio.
2. The City of Belpre is aware that the budget as decided through the planning period is flexible and may be moved between jurisdictions as the need arises.
3. Provide Washington County with any information needed to complete reporting requirements for the 2016 CHIP program.
4. Affirms that the City of Belpre is in compliance with Program Policy Notice: OCD 15-01, Responsibility for Grant Administration of Office of Community Development Programs.
5. Authorize Washington County to utilize the Washington County Policies and Procedures Manual for the 2016 CHIP program.
6. Authorize Washington County to authorize the subcontractor to sign HOME fund agreements on behalf of Washington County and the City of Belpre, Ohio.

This agreement remains in effect until the CHIP funds are expended and the funded activities are complete and closed out. Neither party may terminate or withdraw from the partnership agreement while it remains in effect.

This Service Agreement and Scope of Services is authorized by the following parties on
28th day of March, 2016.

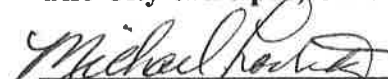
The Washington County Commissioners

 Rick Walters

 David White

 Ronald Feathers

The City of Belpre, Ohio



 Michael Lorentz, Mayor

