

# RECORD OF RESOLUTIONS

Dayton Legal Blank, Inc. Form No. 30045

Resolution No. \_\_\_\_\_

Passed \_\_\_\_\_, 20\_\_\_\_

## CITY OF BELPRE RESOLUTION NO. 18 (2020-21)

### **A RESOLUTION APPROVING AN AMENDMENT TO THE CITY OF BELPRE PERSONNEL POLICY MANUAL**

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BELPRE, OHIO, THAT:

#### **SECTION I**

The attached amendment to Section 4.07(C)(2) regarding reimbursement of City employees' expenses for meals and lodging is hereby approved.

#### **SECTION II**

This Resolution is hereby declared to be an emergency measure deemed necessary for the immediate preservation of the public health, welfare and safety of the City, and for the further reason that the City's Personnel Policy Manual should be current as soon as possible. Wherefore, this Resolution shall take effect and be in full force from and immediately after its passage by Council and signing by the Mayor.

PASSED:

January 25, 2021

James L. Riffe  
PRESIDENT OF COUNCIL, PRO-TEM

ATTEST:

Emily A. Mendel

PRESENTED TO MAYOR:

1/25/21

Michael H. Riffe  
MAYOR

APPROVED BY MAYOR:

1/25/21

#### **CLERK'S CERTIFICATION OF PUBLICATION**

The undersigned Clerk of the Council of the City of Belpre, Ohio, does hereby certify that on January 26, 2021, this Resolution was published by posting a copy of the same at the five public places designated by the City Council in Ordinance No. 18 (2006-07).

Date

January 26, 2021

CLERK

Emily A. Mendel

**2.     Meals and Lodging:**

Reasonable expenses incurred for meals and lodging while on official City business will be reimbursed with the approval of the employee's supervisor and the City Auditor. An employee is eligible for such reimbursement only when travel has been authorized. Appropriate original and itemized receipts shall be required prior to reimbursement.

Meals will be reimbursed as follows, not tips will be reimbursed:

Breakfast	\$10.00
Lunch	\$10.00
Dinner	\$20.00

Meals that are included in any training course, conference or such will not be reimbursed.